

IELC Meeting Minutes for June 30, 2005

Host: Navy Region Northwest Regional Education Facility (REEF),
Bremerton Harborside Conference Center

Introductions and Welcome

Attendees:

Cheri Sayer, GSA, 259-931-7392, cheri.sayer@gsa.gov, Terry Black, GSA, 253-931-7401, terry.black@gsa.gov, Barbara Lither, EPA, 206-553-1191, Lither.Barbara@epa.gov, Phil Fesmire, VAPSHCS, 206-764-2005, phillip.fesmire2@med.va.gov, Darla Montgomery NRNW 360-315-5238, darla.montgomery-she@navy.mil, Gary Frogner CTC 360-782-5555, frogner@ctc.com, Robert Mallahan USCG 206-220-7432, Robert.b.mallahan@uscg.mil, Michael Fagan EPA 206-553-6646, Fagan.michael@epa.gov, Brenda Bachman, USACOE, 206-764-3524, brenda.m.bachman@usace.army.mil

1. Update on IELC Accomplishments and Request for Comments on 2006

Workplan by August 11:

Barbara Lither recently attended a meeting of FEB committee leads to check in and report progress on our committee. She reported that the FEB seems pleased with IELC activities to date. Planning ideas for FY 2006 Workplan (due to FEB Sept. 16th) have been drafted and are attached to this email. We are interested in receiving feedback from member agencies on the entire workplan and especially on the following topics:

- Do we want to sponsor a large conference- topic to be determined by a survey sent to agency leaders asking for their top 3 interest areas – which would provide education/outreach and possibly generate modest revenue? This would also require that we make a budget proposal to the full FEB to invite speakers, room space, etc.
- How can we better integrate sustainability into agency strategic planning?
- How can we better coordinate with other FEB committees- for example, partnering with the acquisition committee for environmentally preferable purchasing, green purchasing.
- Do we want to form sub-committees to more thoroughly investigate and plan for a specific topic such as 'greening federal fleets'?

Please give us your thoughts by email, phone, or at the next meeting on August 11th.

Lither.Barbara@epa.gov

2. Briefing- National Partnership for Environmental Priorities (NPEP)

Mike Fagan (EPA) provided an excellent briefing on the voluntary NPEP program. An ensuing discussion identified that although there are many good voluntary programs available to federal agencies, it is difficult for an agency to prioritize (and hence justify involvement in) those programs from which it could gain the most value. We discussed development of a matrix or visual aid to support agencies in deciding which programs to join. Brenda Bachman of the USACE will follow up with discussion about how to develop such a tool.

3. Briefing- NRNW REEF

Darla Montgomery provided a short update on the REEF facility. We discussed how to provide agency training information directly to Darla in order to utilize the facility appropriately. There appears to be difficulty in obtaining specific types of information from some agencies as follows: most agency training coordinators are responsible for maintaining a database of agency-wide training that pertains to every employee such as xxx. However, the training coordinators are not responsible for unique training for only a few employees such as LEED training for designers or hazwoper training for on-site HTRW personnel. Therefore, Darla receives only a limited set of information and agencies cannot take advantage of the potential to get cheaper, local training for their employees when only a few people need it. It was suggested that Darla directly contact all agency training coordinators rather than rely on an agency survey.

4. Briefing- Navy Shore Infrastructure Transformation Testbed

Gary Frogner from CTC provided a briefing of the NSIT program.

5. Committee Strategic Planning for FY 2005-2006- Roundtable Discussion on Survey to Determine Interest in topics:

If we choose to do an agency-wide survey to determine interest in various topics we must determine what kind of questions we would like to ask. Following is a short list of ideas. We would like to solicit feedback from members on topics to add to the survey.

- How important are the 'Greening the Government' Executive Orders to your agency?
- Has your agency provided funding to support the EO's? If so, at what level (i.e., HQ, Regional, Local)?
- Where does your agency envision the greatest impact of implementing the EO's?
- Does your agency incorporate the EO's/sustainability into its strategic planning documents?
- If the IELC were to host a large local conference pertaining to the EO's, what topics does your agency identify as the most important to cover? (i.e., you might be interested in a specific topic such as alternative fuels, fleet management, buying green, EMS; or you might be interested in learning 'how to' do specific tasks better such overall procurement to include all aspects of the EO's, write specifications to include EO's, plan projects, etc.
- Anything else?

Visit the IELC webpage at:

<http://www.seattle.feb.gov/ielcpage.htm>

Please Mark Your Calendars for upcoming meetings:

August 11th, National Park Service, National Historic Preservation Act, Pioneer Square

September 29th, hosted by EPA, Voluntary Stewardship Programs, Federal Center South